

## Article 6 – Overview & Scrutiny Committees

### 6.01 Terms of Reference

The Council will appoint the Overview & Scrutiny committees set out in the left hand column of the table below to discharge the functions conferred by section 21 of the Local Government Act 2000 in relation to the matters set out in the right hand column of the same table.

<b>Overview &amp; Scrutiny Committee</b>	<b>Scope</b>
<p><b>Corporate Resources</b></p> <p>15 Elected Members</p> <p>(Statutory crime &amp; disorder committee)</p>	<p>To fulfil all of the functions of an Overview &amp; Scrutiny committee as they relate to the following:</p> <p><b>Corporate Management and Governance</b>            Council strategic and improvement planning            Council performance and performance systems            Customer Services            Crime and Disorder            Civil Contingencies and Emergency Planning            Alternative delivery models (shared responsibility with Organisational Change)</p> <p><b>Finance Strategy</b>            Revenue and capital strategic planning            Revenue and capital budget monitoring</p> <p><b>Clwyd Pension Fund</b></p> <p><b>ICT Strategy</b></p> <p><b>People Strategy</b>            People Strategy            Organisational Design &amp; Change Programme (shared responsibility with the Organisational Change O&amp;SC)</p> <p><b>Corporate Services</b>            Corporate Communications            Financial services            ICT Services            Information and Business Services            Procurement            HR Business Partnering            Occupational Health and Wellbeing</p>

	<p>Employment Services  Legal Services  Democratic Services  Electoral registration and elections</p> <p><b>Strategic and Partnership Working</b>  Partnership and collaborative working frameworks  Local Service Board  Strategic need assessment and Community Strategy  Community Safety Partnership  Voluntary Sector Compact  The County Forum and the Joint Community Charter with Town and Community Councils</p> <p><b>Main External Partner Organisations</b>  Flintshire Local Voluntary Council  North Wales Fire &amp; Rescue Authority &amp; Service  North Wales Police &amp; Crime Commissioner  North Wales Police Service  North Wales Probation Service  Welsh Local Government Association</p>
<p><b>Education &amp; Youth</b></p> <p>15 Elected Members</p> <p>5 Statutory co-opted members</p>	<p>To fulfil all of the functions of an Overview &amp; Scrutiny committee as they relate to following:</p> <p><b>Schools</b>  School organisation and management  School Improvement and modernisation  School Access, planning and provision  Primary and Early years  Secondary and 14-19 education  Schools Performance Monitoring</p> <p><b>Continuing Education</b>  Adult and community learning</p> <p><b>Special Education</b>  Inclusion service</p> <p><b>Support to Families and Young People</b></p> <p>Families First  Youth Services  Youth Justice Service</p>

	<p><b>Partnership Working &amp; Strategies</b></p> <p>Children and Young People’s Partnership (shared responsibility with the Social &amp; Health Care Overview &amp; Scrutiny Committee)</p> <p><b>Performance, Improvement and Policy Development</b></p> <p>Performance and Improvement Plan monitoring Policy development.</p> <p><b>Main External Partner Organisations</b></p> <p>Coleg Cambria Glyndwr University GwE DCELLS Estyn</p>
<p><b>Social &amp; Health Care</b></p> <p>15 Elected Members</p>	<p>To fulfil all of the functions of an Overview &amp; Scrutiny committee as they relate to the following:</p> <p><b>Adult Services</b></p> <p>First contact and localities Adult safeguarding Adult Independence and support services</p> <p><b>Children’s Services</b></p> <p>Fieldwork Resources Safeguarding Early Years and Family support</p> <p><b>Disability, Progression and Recovery Services</b></p> <p><b>Partnership Working, Commissioning &amp; Strategies</b> Children and Young People’s Partnership (jointly with the Education &amp; Youth Overview &amp; Scrutiny Committee) Social &amp; Health Care Strategy Development Health Social Care and Well-being partnership and the Good Health Good Care Strategy Dementia Commissioning Plan Mental Health Commissioning Plan Learning Disability Commissioning Plan</p> <p><b>Performance, Improvement and Policy Development</b></p> <p>Policy and Performance development Performance and Improvement Plan Monitoring</p>

	<p><b>Main External Partner Organisations</b>  Betsi Cadwaladr University Health Board (BCUHB)  Ambulance Trust  Community Health Council</p>
<p><b>Community &amp; Enterprise</b></p> <p>15 Elected Members</p>	<p>To fulfil all of the functions of an Overview &amp; Scrutiny committee as they relate to the following: (Note Customer Services is within the remit of the Corporate Resources O&amp;SC)</p> <p><b>Community</b>  Community support services  Welfare reform</p> <p><b>Public Housing</b>  Housing Strategy  Neighbourhood Housing  Housing Asset management</p> <p><b>Private Housing</b>  Housing renewal</p> <p><b>Revenues &amp; Benefits</b></p> <p><b>Regeneration</b>  Communities First,  Economic Development and Tourism  Enterprise  Regeneration Partnership</p> <p><b>Performance, Improvement and Policy Development</b>  Performance and Improvement Plan Monitoring  Policy and Performance development</p> <p><b>Partnership Working and Strategies</b>  Housing Strategy  Housing Asset Management Strategy  Rural Development Plan  Housing Revenue Account Business Plan</p> <p><b>Main External Partner Organisations</b>  NEW Homes Limited  Registered Social Landlords  Visit Wales</p>
<p><b>Environment</b></p>	<p>To fulfil all of the functions of an Overview &amp; Scrutiny committee</p>

<p>15 Elected Members</p>	<p>as they relate to following:</p> <p><b>Planning</b>  planning and environmental strategy,  development management and control,  conservation,  minerals and waste planning,  countryside and the environment  Greenfield Valley Heritage Park  Public rights of way  Drainage advisory/Flood Water Management Act  Energy Services</p> <p><b>Public Protection</b>  Community protection  health protection  environmental protection,  bereavement services</p> <p><b>Streetscene Services,</b>  environmental and waste management,  neighbourhood services,  maintenance of the public realm  Environmental enforcement  Vehicle fleet</p> <p><b>Transportation</b>  Highway Strategy and Development Control  Traffic Services  Transport Services  Road Safety Education, Training and Publicity</p> <p><b>Performance, Improvement and Policy Development</b>  Performance and Improvement Plan Monitoring and Policy and  Performance development within Streetscene and Transportation  and Planning and Environment</p> <p><b>Strategic and Partnership Working</b>  Local Development Plan  Flood management Strategy  North Wales Residual Waste Treatment Partnership</p> <p><b>Main External Partner Organisations</b>  Natural Resources Wales  Planning Inspectorate Wales</p>
<p><b>Organisational Change</b></p>	<p>To fulfil all of the functions of an Overview &amp; Scrutiny committee as they relate to the services within Organisational Change and,</p>

15 Elected  
Members

in particular, but not limited to:

**Strategic**

Alternative delivery models (shared responsibility with Corporate Resources O&SC)

Overview of the Organisational Design & Change programme (shared responsibility with Corporate Resources O&SC)

Community Asset Transfer Programme

**Service Delivery**

Engineering Services

Property and Design Consultancy

Valuation and Estates

Facilities Services

Community Assets

Clwyd Theatr Cymru

Libraries, Culture and Heritage including archives and museums

Leisure Services, including leisure and sports centres, swimming pools and recreational facilities/activities

**Performance, Improvement and Policy Development**

Performance and Improvement Plan Monitoring and Policy and Performance development within Organisational Change

**Main External Partner Organisations**

Arts Council for Wales

In addition to the above Overview & Scrutiny committees, the following terms of reference relating to Overview & Scrutiny have been given by the Council to the Constitution Committee.

<p><b>Constitution</b> (as it relates to Overview &amp; Scrutiny)</p> <p>21 Elected Members</p>	<p>Allocating, co-ordinating and prioritising the work of the Overview &amp; Scrutiny committees where necessary. Dealing with matters of common interest to Overview &amp; Scrutiny. Identification/allocation of appropriate scrutiny chair for consent/consultation purposes. The examination and development of good scrutiny practice. The promotion, effective development and maintenance of a high profile Overview &amp; Scrutiny function to ensure maximum opportunity for non-Cabinet member engagement. Liaison with and responding to the Welsh Government on emerging legislation relevant to Overview &amp; Scrutiny.</p>
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## 6.02 General role

Within their terms of reference, Overview and Scrutiny Committees have the power to:

- i) Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's or Cabinet's functions;
- ii) Make reports and/or recommendations to the full Council and/or the Cabinet; and/or any joint Committee.
- iii) Consider any matter affecting the Council area or its inhabitants; and
- iv) Exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Cabinet.
- v) Promote high performance, efficiency and organisational change.

## 6.03 Specific functions

- (a) **Policy development and review.** Overview and Scrutiny Committees may:
  - i) support and assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
  - ii) conduct research, community and other consultation in the analysis of policy issues and possible options;
  - iii) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
  - iv) question members of the Cabinet and/or Committees and Chief Officers about their views on issues and proposals affecting the area; and
  - v) liaise with other external organisations operating in the area, whether

national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

- (b) **Scrutiny.** Overview and Scrutiny Committees may:
- i) review and scrutinise the decisions made by and performance of the Cabinet and/or Committees and Council officers both in relation to individual decisions and over time;
  - ii) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
  - iii) question members of the Cabinet and/or Committees and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
  - iv) make recommendations to the Cabinet and/or appropriate Committee and/or Council arising from the outcome of the Scrutiny process;
  - v) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Overview and Scrutiny Committee and local people about their activities and performance; and
  - vi) question and gather evidence from any person (with their consent).
- (c) **Finance.** Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them.
- (d) **Annual report.** Overview and Scrutiny Committees must report annually to full Council through the Constitution Committee on their workings and make recommendations for future work programmes and amended working methods if appropriate.
- (e) **Officers.** Overview and Scrutiny Committees may exercise overall responsibility for the work programme of the officers employed to support their work.

#### 6.04 **Proceedings of Overview and Scrutiny Committees**

Overview and Scrutiny Committees will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.